Lead Educator - Rocky Point Bird Observatory  
www.rpbo.org

Rocky Point Bird Observatory (Victoria, B.C.) is looking for someone with knowledge of birds and experience in environmental education to be the primary instructor for the organization’s education and outreach programs. Rocky Point has established a small, but growing, elementary and middle-school education program, and offers adult education programs throughout the year.

The Lead Educator will report to the Board of Directors through the Executive Director. The position will initially focus on promoting and implementing the existing school education programs and related youth education events. The Lead Educator will be responsible for contacting potential schools and student groups, scheduling events, working with the RPBO site manager to arrange for physical setup of site for events, recruiting and supervising volunteer educators, and acting as the primary instructor. In addition to offering current programing, the Lead Educator will be required to develop new youth and adult education programs. The Lead Educator will also work with the Executive Director and Development Director to identify and apply for additional funding.

The Lead Educator position will be a part-time, contract-based position (averaging approximately 1.5 days per week). Contract extensions are subject to satisfactory performance and funding being available. Development of a stable funding system could eventually lead to additional hours and/or a more permanent position.

**Qualifications**
- A minimum of 2 years’ experience in teaching, or a minimum of 2 years’ experience in interpretation programs from parks or other nature education centres.
- A minimum of 1 year in a supervisory or management role.
- Strong computer skills on word-processing, graphics, and database programs.
- Demonstrated experience with various social media platforms.
- Experience working with and managing volunteers.
- Ability to identify birds in this region by sight and sound.
- Must be able to provide a recent clear Criminal Record check following an offer of employment.
- Valid class 5 driver’s license and access to a vehicle.

**Knowledge Skills and Abilities**
- Effective and clear oral and written communications skills in English are essential.
- Demonstrated effective public relations and interpersonal skills, with a passionate enthusiasm for nature education.
- Attention to detail in record keeping and entering data.
- Ability and skill to work well with pre-schoolers, elementary age children and youth, and
adults.

- Willingness and physical ability to work outdoors, including in inclement weather and in variable terrain.
- Flexibility and creativity in approach to work.
- Self-motivated and able to work both independently and within a team environment.
- Demonstrated leadership qualities such as integrity, accountability, and empathy.

Considered an Asset

- BSc in Natural Sciences or Bachelor’s in Education, or BA in performing arts or equivalent.
- Being bilingual in both official languages
- Being fluent in other languages.
- Current First aid certification
- Knowledge and experience in grant application processes and follow-up reporting.
- Experience as a volunteer or staff member in a bird banding project or operation (such as extracting birds from mist nets, ageing and sexing, banding, and measuring).
- Understanding of avian ecology.
- Experience organizing events.

Your completed application package is to arrive by email by January 31, 2021, to execdir@rpbo.org and include:

- "Lead Educator Position" in the subject line
- Cover letter
- Resume
- Date of availability
- Expected hourly rate of pay
- References